

Kimberly Wylie

Objective

Seeking a position which allows me to further develop my technical and practical skills in graphic design and/or photography, and which also offers opportunities for further organizational growth.

Experience

3/2000 – Present

Louisiana State University Health Sciences Center - New Orleans, LA

Assistant Manager Media Services

- Equip and manage new satellite learning resources office.
- Design and output various graphic presentations for medical community, including posters, brochures and mailers.
- Design, develop, and maintain web pages.
- Implement marketing strategy for the Division of Learning Resources within the LSUHSC organization.
- Photograph events, ranging from press conferences to faculty portraits.
- Work directly with clients from inception of an idea through to its completion.

1/1998 – Present

Freelance Photography and Design – New Orleans, LA

Photographer | Graphic Designer

- Photograph weddings, family portraits, musicians etc.
- Design album art, invitations, logos, flyers etc.

5/1995 - 7/1999

Jewell Photo - St. Clare Shores, MI

Photographer | Graphic Designer

- Led crews during off-site photographic shoots.
- Photographed children in sport uniforms and dance costumes.
- Designed graphics for product sales and prospective clients.
- Responsible for customer relations.
- Trained new employees.
- Responsible for retail camera sales and lab orders.
- Involved in in-lab hand printing of color photographs.

Education

1994–1998

University of Michigan – Ann Arbor, MI

- B.A., Anthropology, concentration in Archaeology (3.56).
- Continuous courses in photography through the University of Michigan School of Art and Architecture for two years (1996-1998).
- Took part in the University of Michigan Archaeological Field School, Roswell, NM, summer of 1997.

Skills

- Proficient in several computer-based design programs (Photoshop, Dreamweaver, Illustrator, Corel, PageMaker).
- Experience in employee management and training.
- Skilled in client interaction and customer relations.
- Over ten years experience in photography including: 35mm, medium and large format and digital.
- Photo lab experience including hand printing color and black and white negatives.
- Ability to manage multiple projects concurrently.
- Experience with print bureaus and dealing with vendor relations.